

MINUTES OF THE 40th MEETING OF THE FINANCE COMMITTEE



Date The 23rd September 2025

Time 3.30 PM

Venue

Director Chamber, NIT Manipur
(Hybrid Mode)

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

**An autonomous Institute under the aegis of Ministry of Education
(Shiksha Mantralaya), Govt. of India**

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MINUTES OF THE 40TH MEETING OF THE FINANCE COMMITTEE (FC) OF NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR HELD ON 23rd SEPTEMBER 2025 AT 3.30 P.M. ONWARDS IN THE DIRECTOR CHAMBER, NIT MANIPUR (HYBRID MODE).

The following members were present:

Sl. No.	Members Present	:	Designation
1.	Shri Bajrang Lal Bagra Chairperson Finance Committee, NIT Manipur	:	Chairperson
2.	Prof. (Dr.) DVLN Somayajulu Director, NIT Manipur.	:	Member
3.	Shri N.S. Bisht Deputy Secretary Department of Higher Education, Ministry of Education, Govt. of India (attended through Video Conferencing)	:	Member
4.	Smt. Garima Sharma Deputy Secretary Department of Higher Education, Ministry of Education, Govt. of India (attended through Video Conferencing)	:	Member
5	Prof Chanam Barchand Singh Professor of Mathematics NIT, Manipur	:	Member
6	Dr. Wangkheirakpam Vandana Devi Assistant Professor Dept. of ECE NIT, Manipur	:	Member
7.	Prof. Kh. Tomba Singh Registrar, NIT Manipur	:	Member Secretary

The Chairperson welcomed and thanked all the members of the Finance Committee for sparing their valuable time to attend the meeting and for contributions made towards the development of NIT Manipur. The Director then presented the Agenda. Numbering mistakes of the items were corrected in the minutes.



Item. 40.1	To consider and confirm the minutes of the 39th meeting of the Finance Committee of the National Institute of Technology Manipur, Conducted by circulation on 19/08/2025. The Director briefed that the minutes of the 39th meeting of the Finance Committee of National Institute of Technology Manipur held by circulation on 19.8.2025. RESOLUTION: RESOLVED that the minutes of the 39th meeting of the Finance Committee of National Institute of Technology Manipur conducted by Circulation on 19/8/205 are confirmed.
Item. 40.2	To consider the Action Taken Report(s) on the resolutions adopted in the 39th meeting of the Finance Committee of the National Institute of Technology Manipur, conducted by circulation on 19/08/2025. The Director presented the action taken report(s) on the resolutions of the 39th meeting of the Finance Committee of National Institute of Technology Manipur held through circulation on 19/08/2025. RESOLUTION: RESOLVED that the Finance Committee noted the action taken report(s) on the resolutions of the 39th meeting of the Finance Committee of National Institute of Technology Manipur held through circulation on 19/8/2025.
Item. 40.3	To consider and approve the procurement of (75) desktop computer systems along with necessary furniture for establishment of laboratory and office setup for newly joined regular employees. Department of Computer Science and Engineering is currently having only one laboratory and these facilities are not adequate to conduct various laboratories as per the revised curriculum. In addition, the Department is submitting e-sar application form for accreditation by the NBA. To cater the needs of the UG/PG and Ph.D students, it is required to set up at least one Laboratory with 50 desktop systems along with furniture. In addition, the Institute has recently recruited around 40 plus new staff at various cadres and posted to different sections/departments. In order to facilitate the smooth functioning of administrative work, it is necessary to provide at least 25 desktop systems along with suitable furniture. Accordingly, it is proposed to procure 75 desktop computer systems with necessary furniture for laboratory establishment, office setup along with UPS and printers for newly recruited staff. The approximate cost for this set-up is Rs 1.50 crores. The procurement will be carried out as per the provisions of the General Financial Rules (GFR), 2017 and permit to book this expenditure in IRG fund as there are no funds received in OH35 since last several years. The matter is placed before the Finance Committee for kind consideration and approval.




	RESOLUTIONS: The committee considered and approved to procure 75 desktop systems along with necessary furniture, printers and UPS using funds from Internal Revenue Generation (IRG) under the following conditions: - Initiate procurement process only after shifting departments into new premises based on clearance from the State Govt. of Manipur by ensuring adequate lab space to establish new laboratory for CSE department. - Constitute committee to examine the estimates for the proposed items along with justification. - Strictly follow GeM and GFR rules for procuring the proposed items.
Item 40.4	To consider and approve the procurement of an ERP server (for in-house MIS data hosting) and a Database server for the Institute. The existing ERP (MIS) system of the Institute, which was hosted in-house at the Institute's data warehouse, became non-functional due to complete server crash in January 2025. As a result, the academic, administrative, and financial operations of the Institute have been adversely affected. In order to restore and ensure the uninterrupted functioning of these critical activities, the Institute proposes to procure a) An ERP Server for in-house MIS data hosting, and b) A Database Server. In addition, Institute requested through letter to provide NIT Warangal MIS with some suitable charges. Currently, the Institute is paying annually around Rs 35 lakhs for vendor. Once this hardware was set up, Institute will maintain MIS/ERP activities. The proposed procurement will: - Enable secure in-house hosting of MIS data with enhanced controls. - Ensure reliable functioning of ERP applications without reliance on external servers. - Provide scalability to support future expansion of IT-enabled services. The procurement of this hardware/software shall be undertaken in compliance with the provisions of GFR 2017. The approximate cost of the server is Rs 25.00 lakhs and permit to book this expenditure under IRG fund. The matter is placed before the Finance Committee for consideration and approval. RESOLUTION: The committee considered and approved to procure necessary hardware and software for setting up of Two servers with relevant software accessories with approximate budget of Rs 25 lakhs using funds from Internal Revenue Generation (IRG) under the following conditions: - Constitute committee with external experts to examine the configuration and estimates for the proposed items. - Strictly follow GeM and GFR rules for procuring the proposed items.




Item. 40.5**To consider and approve payment of long-pending library bills.**

The Institute procured library books from various agencies since 2015 and bills were not paid due to non-availability of funds in OH-35. The following are the details of pending bills:

S No	Particulars	Year of Purchase	Amount ' pending (In Rs)
1	Sarat Book House Pvt. Ltd., Kolkata	2016	9,77,937.00
2	Ronit Book Distributors, Guwahati	2015	4,40,562.00
3	Ablin Group, Singjamei, Imphal; Rishabh Books, New Delhi; and Indica Publishers, New Delhi	2015-16	2,38,545.00

The total pending amount to be paid to the above agencies is **₹16,57,044/- (Rupees Sixteen Lakh Fifty-Seven Thousand Forty-Four only)**. It may be noted that the firms have intimated that they may initiate legal proceedings against the Institute if the payments are not released at the earliest. In view of this, it is requested to approve this pending amount from IRG fund as the fund in OH-35 is nil and approve to release the payment to various agencies.

RESOLUTION: Approved to pay the pending bills from IRG subject to fulfilment of the following conditions:

- Obtain Physical verification report of the above procured books by duly constituted committee
- Complete verification of file along with relevant documents such as delivery challan, POs, etc.

Item. 40.6**To consider and approve procurement of latest books based on the requirements of various departments for Institute Library amounting to ₹20, 00,000/-.**

In order to strengthen the academic resources of the Institute and to meet the latest requirements of the revised curriculum, it is proposed to procure books for the Institute Library. Library committee submitted recommendations to procure books worth approximately Rs 60.00 lakhs.

Due to budget constraints, it is proposed to procure books, on priority basis, in three academic years by restricting the budget for this year to Rs 20 lakhs from IRG fund. The other books will be procured in subsequent years. The procurement will be carried out in compliance with the provisions of GFR 2017.

	RESOLUTION: Approved to procure books worth maximum of Rs 20 lakhs in each academic year for three years with total grant of Rs 60 lakhs as per GFR 2017 rules from IRG funds.
Item. 40.7	Any other item with the permission of the Chair: Nil

As there was no further item to discuss, the meeting ended with a vote of thanks to the Chair and other members of the Finance Committee

