

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

**MINUTES OF
THE 26TH MEETING
OF
THE FINANCE COMMITTEE**



(Through composite mode)

**DAY : Thursday
DATE : 9th December 2021
TIME : 2:45 PM**

**VENUE
Conference Hall,
NIT Manipur,
Langol, Imphal.**

**MINUTES OF THE 26TH MEETING OF THE FINANCE COMMITTEE HELD ON
9TH DECEMBER 2021.**

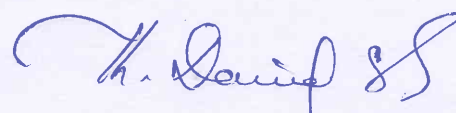
The 26th meeting of the Finance Committee of the National Institute of Technology Manipur was held on 9th December 2021 from 2:45 PM onwards in the Conference Hall of NIT Manipur, through composite mode.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Finance Committee of NIT Manipur.

The following members were present:

- | | | |
|---|---|-------------------|
| ❖ Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur | : | Chairperson (i/c) |
| ❖ Shri Anil Kumar
Director, Finance
Department of Higher Education,
Ministry of Education, Govt. of India
(via Video Conference) | : | Member |
| ❖ Ms. Veena Dunga
Under Secretary, Ministry of Education,
Govt. of India
(via Video Conference) | : | Member |
| ❖ Prof. Rajesh Kumar Bhushan
Dean (Academic) & Professor,
Dept. of Mechanical Engineering,
NIT Manipur | : | Member |
| ❖ Dr. P. Albino Kumar
Dean (P & D) & Associate Professor,
Dept. of Civil Engineering, NIT Manipur. | : | Member |
| ❖ Dr. Th. David Singh
Registrar (i/c),
NIT Manipur | : | Secretary |

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Finance Committee and Board of Governors NIT Manipur welcomed all the members. The Chairperson (i/c) then invited the Registrar (i/c) to initiate the proceedings on the agenda items.



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ITEM NO. 26.1 : Confirmation of the Minutes of the 25th Finance Committee Meeting held on 28th September 2021 via composite mode in the Conference Hall of NIT Manipur.

The minutes of the 25th Meeting of the Finance Committee held on 28th September 2021 via Composite Mode in the Conference Hall of NIT Manipur were circulated to all the members and one comment was received from the members. In reference to Item No. 25.8, Prof. Rajesh Kumar Bhushan has pointed out that GOI vide Gazette notification G.S.R.658(E) dated 23rd September has published, CCS (Payment of Gratuity under NPS) Rules 2021 and felt that the same may be reflected in the Minutes.

It was informed to 26th Finance Committee that Payment of Gratuity under NPS to autonomous bodies is under consideration by the Ministry of Finance. 26th FC confirmed the rest part of the Minutes of the 25th Finance Committee.

ITEM NO. 26.2 : Action taken on the decision of the 25th Finance Committee Meeting held on 28th September 2021 in the Conference Hall of NIT Manipur via composite mode.

Action taken on the decisions of the 25th Finance Committee Meeting held on 28th September 2021 at the Conference Hall of NIT Manipur, Imphal are as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks If Any
1	Item No. 25.1	Confirmation of the Minutes of the 24 th Finance Committee Meeting held on 28 th June, 2021 via composite mode in the Conference Hall of NIT Manipur.	Minutes of the 24 th Finance Committee meeting were circulated to all the members and no comments/observations were received, so the minutes are confirmed.	Noted	Noted
2	Item No. 25.2	Action taken on the decision of the 24 th Finance Committee Meeting held on 28 th June, 2021 in the Conference Hall of NIT Manipur via composite mode.	Noted.	Noted	Noted
3	Item No. 25.3	To consider the Minutes of the 16 th Building & Works Committee Meeting held on 08.04.2021.	25 th FC noted the Minutes of the 16 th Building & Works Committee Meeting held on 08.04.2021.	Noted	Noted
4	Item No. 25.4	Latest Position of unspent balance as of 1 st June 2021.	25 th Finance Committee noted the latest position of unspent balance as of 1 st June 2021.	Noted	Noted
5	Item No. 25.5	Report on Pending grievances issues.	The 25 th FC noted that there is no pending grievance issue related to the Institute.	Noted	Noted
6	Item No. 25.6	Report on Pending Audit Issues.	The 25 th FC instructed that reply to audit points based on the management letter of Principal Accountant General (Audit) for the year 2019-	Noted. All replies furnished to PAG.	Pending Audit paras placed as

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			2020 shall be submitted on a priority basis. Delay was due to a severe pandemic situation that prevailed in Manipur. In future reply shall be submitted in time.		Agenda Item No. 26.6
7	Item No. 25.7	Status of filling up of backlog vacancies of SC/ST/OBC and EWS.	The 25 th FC advised to wait for the guidelines from the Ministry of Education regarding reservation policies for recruitment of the Professors and Associate Professors. The institute can start the process of recruitment after the guidelines is received. There is no backlog of SC/ST/OBC and EWS at the level of Assistant Professor in NIT Manipur.	Noted.	Noted.
8	Item No. 25.8	To approve and ratify the Annual Accounts for FY 2020-21.	FC Instructed that unutilized grants of GOI and interest earned on unutilized grants shall be mentioned in Sch-3: Current liabilities provision. Current liabilities and provisions that 'Gratuity is just a provision. Actual payment of Gratuity will be made only after getting instruction from GOI for autonomous bodies.	Noted. However one member had pointed out that vide Gazette notification G.S.R.658(E) dated 23 rd September, GOI has published, CCS (Payment of Gratuity under NPS) Rules 2021.	Payment of Gratuity under NPS to autonomous bodies is under consideration of the Ministry of Finance
10	Item No. 25.9	Approval of the Annual Report for FY 2020-21.	The 25 th FC approved the Annual Report for FY 2020-21.	Noted. English version is over and Hindi translation started.	Effort shall be made for early submission of annual report
11	Item No. 25.10	Financial Implications of the Report of the Expert Committee constituted to review the future and ongoing construction projects in NIT Manipur.	The 25 th FC noted the information that the institute has approached CPWD, Imphal to work out the financial implications of Prof. Gandhi's committee report.	Noted. Letter sent to CPWD vide no. NITM.1/(16-Estt)/PerCam/2016/653 dt. 18/10/2021	Noted.
12	Item No. 25.11	The Issue regarding pending Installation of Equipment for the Department of Mechanical Engineering and Electrical Engineering.	Payment provision can be made from IRG. Provision can be made for foundation work from IRG.	The Committee chaired by Dean S/W constituted with members from EE and ME Dept. to submit a report along with all relevant documents for unpacking of packed boxes.	Noted.
13	Item No. 25.12	Report of the Registrar's Committee on issues related to promotion and financial upgradation of Regular Non-Faculty Employees.	(i) Approved the recommendation for financial upgradation of Mr. Kh. Thangkin, Sports Officer to Level 11 and decided that the effective date of the promotion will be the date of the eligibility. (ii) To re-designate Sports Officer as Students Activity & Sports Officer	(i) Relevant order for financial upgradation issued vide o/o no. NITM.1/(7-Estt)/Order/2021/734 dt. 30/11/2021. (ii) Office Order issued vide no. NITM.1/(7-Estt)/Order/2021/724 dt. 24/11/2021.	Noted.




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			(iii) Md. Amir Hussain shall be reverted to the grade of Junior Assistant (iv) DPC for financial upgradation of Dr. N. Vidyavati Devi Assistant Librarian to Level 11 may be conducted with the effective date of the promotion will be the date of eligibility. (v) MACP scheme to Mr. Samarjit Singh Executive Engineer whose permanent absorption in the institute is revoked and the matter is sub-judice was not recommended. (vi) DPC for financial upgradation of Shri L. Dorendro Singh, Assistant Registrar may be conducted with the effective date of the promotion will be the date of eligibility, the recommendation of DPC in both the cases may be kept in a sealed cover. (vii) Suggests conducting DPC two times in a year if sanctioned posts are available. (viii) Committee advises the Institute to maintain reservation roster. (ix) Award of promotion will be from the date of eligibility.	(iii) Process initiated in consultation with Legal Advisor. (iv) DPC to be conducted soon as per DPC calendar. (v) Noted. (vi) DPC to be conducted soon as per DPC calendar. (vii) Notification issued vide no. NITM.1/(7-Estt)/Order/2020/344 dt. 17/06/2021. (viii) Roster Register maintained. (ix) Noted.	
14	Item No. 25.13	To consider and approve the releases of funds for ECE Lab.	25 th FC approved to the release the fund of around Rs. 40,00,000/- (Rupees forty lakhs only) after verification by institute engineering cell and verification by CPWD, Manipur from IRG as there are no funds in the proper head (OH-35).	Noted. Part payment of Rs.20,00,000/- released.	Balance payment will be released after physical verification by CPWD, Manipur
15	Item No. 25.14	Any other item with the permission of the Chair.	No other Item	Noted.	Noted.

Th. David S.S.

[Signature]

ITEM NO. 26.3 : Latest Position of unspent balance as on 30th November 2021.

26th Finance Committee noted the Latest Position of unspent balance as on 30th November 2021.

OH	Opening balance as on 01.04.2021	Grant Received		Total Grant received upto 30.11.2021 Plus Opening Balance	Actual Expenditure (upto 30.11.2021)		Total Expenditures (SBI+RBI)	Unspent balance as on 30.11.2021 (SBI+RBI)
		SBI	RBI		SBI	RBI		
1	2	3	4	5 = 2+3+4	6	7	8=6+7	8=5-8
OH-31	63,980	46,000,000	35,231,000	81,294,980	44,087,369	26,391,298	70,478,667	10,816,313
OH-35	-	-	-	-	-	-	-	-
OH-36	34,518,669	21,900,000	24,636,000	81,054,669	51,543,086	21,034,471	72,577,557	8,477,112

IRG Bal upto Nov/2021	Expenditure from IRG A/c upto 30.11.2021	IRG Balance as on 30.11.2021
106,667,663	4,762,707	101,904,956

ITEM NO. 26.4 : To consider the Minutes of the 17th Building & Works Committee Meeting held on 24.08.2021.

With regard to Item No. 17.3 of BWC about estimation of cost for the various infrastructures of NIT Manipur and Master Plan as suggested by Prof. S.R. Gandhi Committee, 26th Finance Committee was informed that as per the decision of 25th BOG a letter was sent to CPWD to work out the financial implication of the recommendation of Prof. S.R. Gandhi Committee. 26th Finance Committee recommended waiting for further instruction from Ministry of Education.

ITEM NO. 26.5 : Report on Pending grievances issues.

26th Finance Committee noted that there are no Pending grievances issues.

ITEM NO. 26.6 : Report on Pending Audit Issues.

26th Finance Committee noted that many issues are still pending and asked to contact the CAG to clear the issues in time.

ITEM NO. 26.7: Status of filling up of backlog vacancies of SC/ST/OBC and EWS.

Sl. No	Post	Sanctioned Post	Filled Post	Vacancy					Remark
				UR	SC	ST	OBC	EWS	
1	Professor	08	02	03	01	0	02	00	One vacant post of Asst. Prof to be filled by Trainee teacher
2	Assoc. Prof	15	08	03	02	01	00	01	
3	Asst. Prof	31	30	01	00	00	00	00	
	Total	54	39	07	03	01	02	01	

26th Finance Committee noted Status of filling up of backlog vacancies of SC/ST/OBC and EWS.

ITEM NO. 26.8 : To discuss on the issue of enhancement of DA for Trainee Teacher at par with regular employees.

26th Finance Committee approved the payment of Enhanced DA to Trainee Teacher as per 6th CPC.

ITEM NO. 26.9 : To consider release of terminal benefits (Leave Salary encashment plus Gratuity) of Dr. Sarungbam Birendra Singh, Former Director, NIT Manipur.

26th Finance Committee noted that Dr. Sarungbam Birendra Singh, Former Director, NIT Manipur has already availed encashment of 300 Earned Leaves in his previous organization (NIELIT) before his resignation there. 26th FC therefore decided that no payment for Earned Leaves could be made to him. Payment of Gratuity under NPS to autonomous bodies is under consideration of Ministry of Finance.

ITEM No. 26.10 : Adoption/ Acceptance of TEQIP-III Audit Reports.

26th Finance Committee noted TEQIP-III Audit Reports for financial year 2019-2020, 2020-2021, 2021-2022 (1st April 2021 to 30th Sept 2021).

ITEM No. 26.11 : Creation of sustainability fund.

As per clause 2.6 of Project Implementation Plan (PIP), Technical Education Quality Improvement Programme Phase III (TEQIP-III) Project Institutes will be required to deposit at least 8% of their revenue every year into a sustainability Fund. 26th Finance Committee principally agreed for Creation of sustainability fund. However, 26th Finance Committee desired information about the required funds and its respective activities. Fund requirement of Rs114 lakhs for various activities is attached as annexure A.

ITEM No. 26.12 : Provision of telephone facilities and reimbursements to officers of Govt. of India.

26th Finance Committee approved the enhancement of mobile phone/broadband/mobile data/data card bill reimbursement limit from Rs.500 to Rs.1000 per month to faculty members holding Administrative/ Functional Positions and Administrative staff in Group B and above.

ITEM No. 26.13: Payment of honorarium to Chief Warden.

26th Finance Committee observed that there is no provision in rules for Payment of honorarium to Chief Warden.



ITEM NO. 26.14: To consider and approve for an advance of 50% processing fee for Patent Filing from PDA grant.

26th Finance Committee discussed the recommendation of the 23rd senate. 26th Finance Committee approved an advance of 50% processing fee for Patent Filing from IRG for the regular faculty member of the institute.

ITEM NO. 26.15 : Any other item with the permission of the Chair.

(i) Discussion on the letter submitted by Manipur Technical University for handing-over of the space occupied by NIT Manipur.

Manipur Technical University vide their letter No.4/2/2016-MTU(ACAD)(Pt), dated 24th November 2021 has requested NIT Manipur to reimburse the monthly rental charges being borne by MTU for the payment made to a private hostel amounting Rs.16,56,000/-. @ of Rs. 1,38,000/-per month as their students stayed in rented house.

The 26th Finance Committee noted that due to non-release of funds under OH-35, all construction activities have been kept on hold in the permanent campus of the institute at Langol, since 2017.

The 26th Finance Committee approved sending a letter to government of Manipur with copy to Vice Chancellor Manipur Technical University, requesting to allow NIT Manipur to continue using the facility at Polytechnic campus till appropriate infrastructure is developed in the permanent campus Langol, highlighting the fact that NIT Manipur has spent around Rs.2.58 crore in the temporary Takyel campus in construction and refurbishment of Academic and Hostels infrastructures.

Meeting ended with thanks to chair.



(Dr Th David Singh)
Registrar (i/c) & Secretary
Finance Committee
National Institute of Technology Manipur



(Prof. (Dr.) Goutam Sutradhar)
Director & Chairperson (i/c)
Finance Committee
National Institute of Technology Manipur

Annexure A

National Institute of Technology Manipur

Fund requirement for various activities under sustainability fund

1. Seminar/ Workshop/Conference	Rs. 16 Lakhs
2. Expert/ Lectures	Rs. 06 Lakhs
3. AMC for 2 years Approximately (46 X 2 = 92 Lakh)	Rs. 92 Lakhs
Total	Rs. 114 Lakhs

Sl.No	Name of Equipment	Year of Purchase	Amount	Tentative budget for maintenance if equipment
1	5 KVA UPS	2018	2,39,540	24,000
2	Printer/Copier Konica Minolta	2019	69,840	7,000
3	5 nos. of Desktop HP Pav. & 4 nos. of Printer Image class	2019	6,45,200	65,000
4	20 nos. of HP keyboard & 50 nos. of HP Mouse	2019	22,000	2,200
5	HP Color Printer	2019	60,000	6,000
6	3 nos. of Desktop, 2 nos. of 1 KVA UPS, 1 nos. of Projector & 1 nos. of Copier	2019	2,19,900	22,000
7	3 nos. of HP envy Laptop	2020	1,92,780	20,000
8	4 nos. of HP laser printer, 30 nos. of Desktop & 1 modular UPS KVA	2020	30,07,466	3,00,000
9	Laptop	2020	3,74,697	38,000
10	Electrical Lab Equipment	2018	40,84,763	4,10,000
11	Workstation	2019	8,67,318	87,000
12	Workstation	2019	10,78,033	1,10,000
13	EPSON HOME PROJECTOR	2019	80,000	8,000
14	SWAYAM PRABHA- 9 nos. of MI TV Smart Pro	2019	3,83,220	39,000
15	Inverted Pendulum	2019	24,58,533	2,46,000
16	SWAYAM PRABHA-Projector	2019	3,77,100	38,000
17	Workstation	2019	29,95,314	3,00,000
18	DS1104 Controller Board	2019	6,56,250	66,000
19	NANO FIBER ELECTROSPINNING UNIT	2019	6,09,000	60,900
20	Set Up for Squeeze casting/vacuum dye casting	2019	15,69,750	1,60,000
21	Workstation	2019	3,00,562	30,000
22	Cyclic Voltammetry System	2019	8,82,000	88,000
23	D33 Piezoelectric	2019	4,99,380	50,000




24	BASIC MODEL OF ME	2019	1,62,120	17,000
25	Cubitek manufacturing Process Simulation kit	2019	13,54,500	1,36,000
26	Gas Chromatography	2019	37,00,000	3,70,000
27	Advanced Smart Class Room	2019	38,11,920	3,81,000
28	Basic Interactive Smart Class	2019	39,84,750	3,99,000
29	1 nos. of Tower Server, 1 nos. of Network Switch & 10 nos. of workstation	2020	19,01,164	1,90,000
30	Mini Disk Tension Infiltrrometer	2020	1,04,790	11,000
31	Ion chromatography	2020	25,41,000	2,54,000
32	Wind Tunnel	2020	11,75,110	1,18,000
33	IR Camera	2020	14,50,250	1,45,000
34	Portable Automated Road & Traffic Survey system	2020	10,62,878	1,06,000
35	Equipment for Civil Engineering Lab	2020	12,81,000	1,28,000
36	Workstation	2021	5,56,000	56,000
37	GNSS Receiver	2021	8,85,000	88,500
		Total	4,56,43,128	45,76,600

Total AMC for 2 years

- Rs. 46 X 2 = Rs.92 Lakh (Approx)